

TENANT SCRUTINY BOARD

Meeting to be held in 6 & 7 - Civic Hall, Leeds on
Friday, 21st February, 2020 at 1.00 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Sallie Bannatyne

Stanley Burton

Mary Farish

John Gittos (Chair)

Maddy Hunter

Rita Ighade

Denise Linley

Peter Middleton

Jackie Worthington

Please note: Certain or all items on this agenda may be recorded

Agenda compiled by:
Keith Mack
Neighbourhood Services
Tel: 0113 378 3330

Scrutiny Officer:
Keith Mack
Neighbourhood Services
Tel: 0113 37 83330

A G E N D A

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1			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows: No exempt items have been identified.	
2			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	
3			APOLOGIES FOR ABSENCE To receive any apologies for absence.	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			MINUTES - 29 NOVEMBER 2019 To confirm as a correct record, the minutes of the meeting held on 29 November 2019	
5			MATTERS ARISING To clarify following previous meeting presentation on Estate Walkabouts, Board support for the suggestion of reducing the requirement for walkabouts to a minimum of 2 per year to be relayed to those involved in the current review.	
6			CHAIR'S UPDATE To receive an update from the Chair on Environment Housing and Communities scrutiny activity, not specifically included on this agenda, since the previous Board meeting. Approved minutes of the meeting held on Tuesday 17 th October 2019 and draft minutes of the meetings held on Tuesday 3 rd December 2019 and on Thursday 9 th January 2020	5 - 30
7			CCTV UPDATE Following on from the ASB inquiry and the recommendations relating to CCTV (both of which were deemed to be achieved), an update has been requested with regards to CCTV coverage linked directly to LeedsWatch and progress against the longer term objective of moving over to fibre.	31 - 32
8			NEXT INQUIRY Further discussion on suggestions made for the next inquiry and an update regarding work that has been underway to implement new ways of working.	33 - 34
9			TENANT SCRUTINY BOARD WORKPLAN Confirmation of dates of meetings for the forthcoming year and the future workplan (which will be dependent on what investigation the board wishes to undertake)	35 - 36

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			DATE AND TIME OF NEXT MEETING 1.00pm Friday 20th March 2020, Committee rooms 6/7 Civic Hall THIRD PARTY RECORDING Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties– code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	
2				
a)				
b)				

SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

TUESDAY, 3RD DECEMBER, 2019

PRESENT: Councillor B Anderson in the Chair

Councillors J Akhtar, J Bentley,
A Blackburn, A Gabriel, P Grahame,
P Gruen, M Harland, N Sharpe, K Brooks,
T Smith and M Robinson

51 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

52 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

53 Late Items

There were no formal late items. However, Members were in receipt of copies of a supplementary report in regard to item 9.

54 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

55 Apologies for Absence and Notification of Substitutes

Apologies of absence were received from Councillors Khan and D Collins. Councillor M Robinson attended as a substitute for Councillor Collins.

56 Minutes - 17 October 2019

RESOLVED – That the minutes of the previous meeting held 17th October 2019, be approved as an accurate record.

Matters Arising

Minute 45. A joint letter from the Executive Member for Communities and the Chair had been sent to Robert Jenrick MP (SoS Housing, Communities & Local Gov), in regard to the lack of Government investment to assist local authorities in delivering recommended fire safety measures in high rise buildings. The Board will receive an update as and when a response has been received.

Minute 48. The Chair wrote to the 21 signatories.

Draft minutes to be approved at the meeting
to be held on Thursday, 9th January, 2020

57 Waste Management Services

The report of the Head of Democratic Services, sets out the progress made in responding to the recommendations arising from the Scrutiny Board's earlier inquiry into Waste Management Services.

The following were in attendance for this item:

- Councillor Rafique, Executive Member for Environment and Active Lifestyles
- James Rogers, Director of Communities and Environment
- Helen Freeman, Chief Officer, Environmental Services
- John Woolmer, Deputy Chief Officer, Waste Management
- Mandy Snaith, Civic Enterprise Leeds

The following Members were in attendance representing the signatories:

- Councillor P Wadsworth (Scrutiny Referrer)
- Councillor M Robinson
- Councillor C Campbell
- Councillor D Blackburn

The following information was appended to the report, and considered by Members:

- Recommendation tracking flowchart (Appendix 1)
- Recommendation tracking (Appendix 2)
- Proposed End of Day Report Template & Glossary (Appendix 3)
- Waste Strategy for Leeds
- Community Committee report and its appendices

Further to the meeting held 17th October 2019, the Chair invited the referrer and each of the signatories listed in attendance to provide the Board with their views behind the referral to Scrutiny, to help the Board's consideration and it was highlighted that:

- The missed bins have reduced per day, but still unclear on how many houses are missed per day; the 'end of day' report does show an accurate representation;
- The 48 hour recovery time. Friday/Saturday missed bins aren't recovered until Tuesday, this is longer than 48 hours – causing obstructions on roads;
- The 'end of day' report is welcomed, however the codes put onto the report, should not be down to the driver and there are management issues surrounding that;
- The 'end of day' report does not share information as such where there are specific access issues and further detail needs to be added in regard to this;
- Daily loader limits;
- Providing higher coverage in regard to climate change;
- Consultation with Members prior to the 'pick up points' being considered;

- The brown bins are continually missed due to different crews collecting on different days. It would be a benefit to understand how crews are supervised.

The report set out for Members the status of the recommendations that Members had previously considered at the Board meeting in July 2019.

The status of recommendations were agreed as follows:

Recommendation 1 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 2 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 3 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 4 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 5 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 6 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 7 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 8 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 9 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 10 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 11 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 12 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 13 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)
 Recommendation 14 – 4 - Not fully implemented (Progress made acceptable. Continue monitoring.)

The Board discussed the following points:

- Recommendation 1 – *expansion of framework contracts*. A Member sought clarity on the enforcement and statistics of fly-tipping. In responding, officers explained that the recommendation response looked at how waste could be collected in areas that had communal bins and it was confirmed further information in regard to this can be provided to Members.
- Recommendation 3 – *communication and social media engagement*. A recent increase in the amount of materials households can include in their recycling bins was welcomed. However, a member queried why this had not been communicated to councillors. It was confirmed that this had been a quick contractual arrangement and had not yet been

communicated to Members. However, the Executive Member for Environment and Active Lifestyles will be producing monthly updates for Members and this information is set to be included in the first of those.

- Recommendation 7 – *side waste policy*. A Member queried whether the policy surrounding side waste would be revised. In responding, officers confirmed the work included looking at solutions in high density areas such as Harehills, Headingley and Hyde Park and why those issues are re-occurring; once that has been identified, behaviours can be influenced on green bin usage. Following those solutions, an updated side waste policy can be looked at to reflect the changes made.
- Recommendation 8 – *in-cab technology*. Members queried whether the use of in-cab technology would be included in job specifications for staff. It was confirmed that this would be a requirement to ensure the effectiveness of the technology being used. In addition, the service are part way through the development programme for ensuring Crew Chargehands are in place and this would help identify where existing problems are.
- Recommendation 9 – *waste disposal facilities*. Discussions focused on the collaboration with City Development in ensuring the appropriate bin store locations are implemented into the layout of planning applications. Officers informed the Board that practical conversations with planning colleagues are held in regard to street design and access. The Deputy Chief Officer, Waste Management, suggested that planning colleagues spend time with the crews to highlight the issues with access. It was suggested that members involved in the East Leeds Extension use this locality as a test case for collaboration between waste management and planning services.
- Recommendation 10 – *fleet upgrade*. Members were provided with an update, and were informed 36 vehicles are in place and that 50% of the fleet has already been replaced. In addition to this, there are 18 spare vehicles within the fleet – the issue surrounding breakdowns will likely be improved when the fleet has been replaced with the new vehicles.
- Recommendation 14 – *provision of customer access information*. In responding to when residents be able to access available information, Members heard that by summer 2020, the public would be able to view information at the end of every day.

In responding to the points raised, the Director of Communities and Environment explained that the refuse service collect an average of 70 thousand bins every working day of the week and have a collection rate of 99.94%, which is measured after 48 hours. It was reiterated that the service are undergoing a comprehensive review, with a re-design of routes across the city (implementation during 2020) – with the changes made, an improvement to the 'end of day' report was expected. Furthermore, the Chief Officer, Environmental Services added that improvements are already being made by

the service in regard to recycling, social media improvements, expanding bottle banks and increasing electrical equipment.

Members acknowledged that the comments raised were covered under the recommendations that will be monitored further by the Scrutiny Board. On that basis, the Board agreed to not refer this matter again, and that a report on the progress of the recommendations, would be provided in six months.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted that the contents of the report, the appendices, along with members comments raised during the meeting;
- b) Agreed the position status of the recommendations as set out above;
- c) Agreed not to pursue an additional inquiry, on the basis that an update report on the status of the recommendations would be brought back to the Board in six months.

58 Referral to Scrutiny: Proposal for road-safety park, family cycle trails and new event space at Temple Newsam

The Head of Democratic Services submitted a report that presented a referral for Scrutiny, alongside some background information to help inform the Board's consideration.

The following were in attendance for this item:

- Councillor M Robinson
- Councillor Rafique, Executive Member for Environment and Active Lifestyles
- James Rogers, Director of Communities and Environment
- Sean Flesher, Chief Officer, Parks and Countryside
- Emma Trickett, Project Manager

The referral for Scrutiny was submitted as follows:

To consider an inquiry into the proposals for a road-safety park, family cycle trails and a new event space at Temple Newsam, which were endorsed by the Executive Board at its meeting on 16 October.

Councillor Robinson presented the request for Scrutiny to the Board, informing Members that Temple Newsam has been a historic sporting facility, with club members from across the city. The Directors of the club had requested this referral via a member sponsor as they felt that all viable options to secure future golf provision at Temple Newsam had not yet been explored. The consultation date has been confirmed, and scheduled to end on 31 March 2020. Furthermore, there had been many golfing societies whom are interested in this, and identified it would be a loss to the city.

The Director of Communities and Environment informed the Board that at the Executive Board meeting, the Executive Members asked that alternative options be looked at, with the possible retention of the golf facilities. Further to that request, the consultation period had been extended to allow further

options to be explored, and ultimately the final decision would be made by the Executive Board. In addition to this, the Chief Officer, Parks and Countryside confirmed that once the consultation feedback has been received at the end of March 2020, those comments would be fed through the Executive Board.

In conclusion of this item, Members agreed to re-visit the referral once the consultation period had taken place after March 2020.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted that the contents of the report, along with members comments raised during the meeting;
- b) Agreed that the matter be revisited by the Board once the consultation period has taken place and that this will not form part of the budget proposals for the 2020/21 municipal year.

59 Referral to Scrutiny: Disposal of Green Spaces in the Context of the Declared Climate Emergency

The Head of Democratic Services submitted a report that presented a request for Scrutiny, alongside some background information to help inform the Board's consideration.

The following were in attendance for this item:

- Councillor C Campbell
- Councillor Lewis, Deputy Leader and Executive Member for Resources
- Councillor Walshaw
- Chris Gomersall, Head of Land and Property
- Mark Mills, Head of Asset Management
- Kathryn Holloway, Policy and Plans

The request for Scrutiny was submitted as follows:

To consider an inquiry on the processes linked to the sale by the Council of all green spaces – including those smaller strips of ground and verges, as well as larger pieces of land that may form part of major projects.

Councillor Campbell presented the request for Scrutiny to the Board, and requested that the Board re-visit its policy on the sale of greenspace and highlighted the importance for communities to retain their greenspace.

In responding to the referral, the Head of Land and Property informed the Board of the following:

- Those seeking to buy greenspace are typically property owners to increase the size of their gardens, provide access to their driveways or a space for refuse bins;
- Applications for the sale of greenspace are usually refused and it is typically greenspace 'closed behind properties' that are sold off;
- A robust process in terms of planning consent is currently in place.

In addition, Councillor Walshaw explained that each application for purchase of land is reviewed on a case by case basis; the Asset Management Strategy Review was referred to, and it was confirmed that climate emergency considerations were being incorporated specifically in regard to biodiversity.

Members discussion focused on the consultation process prior to the selling of greenspace and was informed that in any sale of council land, Elected Members are consulted; as part of that process, City Development wrote to Members for comment.

The Deputy Leader and Executive Member for Resources suggested that as part of the Asset Management Strategy Review, Members comments be considered as part of the consultation period to identify a revised approach. Members were informed a revised strategy would be taken to the Executive Board in February/March.

In summary of this item, the Board agreed that a future scrutiny session be accommodated, and a joint working group be arranged with the Scrutiny Boards (Infrastructure, Investment, and Inclusive Growth and Strategy and Resources), to be able to feed into the overall strategy.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted that the contents of the report, along with members comments raised during the meeting;
- b) Agreed that the Principle Scrutiny Advisor would seek to arrange a working group with representatives from the three Scrutiny Boards whose remits cover this issue (Environment, Housing and Communities, Infrastructure, Investment, and Inclusive Growth and Strategy and Resources).

(Councillor Gruen and Brooks left the meeting at 16:55, respectively at the close of this item)

60 Referral to scrutiny: Impact of the anti-social use of fire works on Leeds' communities

The Head of Democratic Services submitted a report that presented a referral for Scrutiny, alongside some background information to help inform the Board's consideration.

The following were in attendance for this item:

- Councillor Amanda Carter
- Councillor Coupar, Executive Member for Communities
- James Rogers, Director of Communities and Environment
- Paul Money, Chief Officer, Safer Leeds
- Lisa Ramsden, ASB Service Delivery Manager

The referral for Scrutiny was submitted as follows:

To consider an inquiry into the use of fireworks in our communities, focusing on low level criminality, anti-social behaviour, and noise nuisance, in order to develop a better multi-agency approach for 2020.

Councillor Carter presented the request for Scrutiny to the Board, and expressed her concern in regard to the level of ASB attached to the use of fireworks city-wide. Councillor Carter queried the measurements that could be implemented in regard to the sale of fireworks and identified that fireworks with minimal sound would be a way forward. It was requested that the Board look into this matter.

In response, the ASB Service Delivery Manager explained:

- The work and research that had been undertaken in the review of licencing and firework displays;
- The 4 categories of fireworks;
- The rules around the times fireworks could be used and the penalties enforceable to those offences outside of those;
- The close working partnership with trading standards and the fire service;
- The increase of reporting by residents.

The Board discussed the following:

- Agreed the sale of fireworks needs exploring, as well as the noise and impact this has on communities;
- Unlicensed shops selling fireworks, and the enforcement in place;
- The misuse of fireworks and ASB associated;
- Concern in regard to animals.

In summary, the Board identified scope to carry out an inquiry into this matter and sought to undertake work specifically in looking at licencing, raising awareness, enforcement action and CCTV. The request for Scrutiny was accepted by the Board, and a future scrutiny session would be accommodated.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted that the contents of the report, along with members comments raised during the meeting;
- b) Agreed to exercise its power to review the matter referred and requested that the work programme is updated to accommodate a future scrutiny session.

61 Work Schedule

The Head of Democratic Services submitted a report which invited Members to consider the Board's schedule for the 2019/20 municipal year. Copies of the draft work schedule and the minutes of the Executive Board meeting held Wednesday 16th October 2019 were appended to the report.

Members discussed the items on the work schedule.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the matters outlined in the report
- b) Noted the Executive Board minutes
- c) Agreed the overall work schedule

62 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Thursday 9th January 2020 at 10.30am.

(The meeting concluded at 17:20)

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SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

THURSDAY, 9TH JANUARY, 2020

PRESENT: Councillor B Anderson in the Chair

Councillors J Akhtar, A Blackburn,
A Gabriel, A Khan, M Harland, N Sharpe,
K Brooks, T Smith and D Jenkins

63 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

64 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

65 Late Items

There were no late items.

66 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

67 Apologies for Absence and Notification of Substitutes

Apologies for absence were received from Councillors Bentley, Collins, Grahame and Gruen.

Councillor Jenkins attended as a substitute for Councillor Collins.

68 Minutes - 3 December 2019

RESOLVED – That the minutes of the meeting held 3rd December 2019, be approved as an accurate record.

Matters Arising

Minute 59 – *Disposal of Green Spaces*. Members were informed that an invitation had been sent out to Members of the three Scrutiny Boards (Environment, Housing and Communities, Infrastructure, Investment and Inclusive Growth and Strategy and Resources) in regard to a joint working group to be held 27th January 2020 2-4pm.

Minute 60 – *Anti-social use of fireworks*. Members were informed that a working group had been proposed for the 9th March 2020 10am – 12pm, and invitations would be sent in due course.

69 Financial Inclusion and Universal Credit Update

The Chief Officer Customer Access and Welfare submitted a report that provided Members with an updated position on the roll out of Universal Credit (UC), a year on from the introduction of full service in Leeds.

Appended to the report included:

- Universal Credit Claimants by Ward and Community Committee
- Citizen's Advice Enquiries
- Welfare Rights UC enquiries by ward
- Financial Inclusion Update – Executive Board Report 19th September 2019

The following were in attendance for this item:

- Councillor Coupar, Executive Member for Communities
- Jo Rowlands, Financial Inclusion Manager
- Mandy Sawyer, Head of Neighbourhood Services
- Kevin Bruce, Service Manager
- Lee Hemsworth, Chief Officer Customer Access and Welfare
- Nick Hart, Deputy Head Customer Contact
- Simon Betts, DWP
- Allison France, DWP
- Nick Morgan, Chapeltown CAB

The officers in attendance provided Members with a presentation highlighting some background context of UC, the National Policy Changes in 2019 and Key Statistics in regard to LCC Welfare and Benefits, LCC Housing, DWP and Citizens Advice. Members heard that issues remain outstanding with the Advanced Payments Process, residents receiving incorrect advice to claim for UC and those residents whom remain in vulnerable situations requiring assistance to deal with their claims.

Members' discussed a number of matters including:

- *Out of Hours queries provision.* Members were informed that 37 Community Hubs across the city provided free public access to phones with a direct CAB hotline. In regard to the DWP, a service was available until 6.30 p.m.; the service had been considering an online service subject to a need being identified.
- *Pre-existing debt.* A Member raised concerns in regard to the UC advanced payments, and whether pre-existing debt had been taken into consideration to alleviate further debt concerns. Members were informed that a comprehensive review is undertaken prior to lending, and subject to the outcome, the resident could be referred to further services around the city. Further to this, the Executive Member for Communities suggested that residents who are being impacted from UC, be provided with the opportunity to attend a future Scrutiny Board meeting.
- *Food poverty.* A Member queried the mechanisms in place to help support foodbanks, and whether data could be provided per ward. In responding, the Board heard that due to the various 'in-formal'

foodbanks (churches, schools and charity organisations), it would be difficult to produce such data. Further to this, the Board were informed a report on Food Insecurity was expected at a future Executive Board meeting.

Members of the Board welcomed the collaborative approach taken by partners in the city to support those Leeds residents who have become, or are in the process of becoming, recipients of Universal Credit.

The Board recognised the need for continued Scrutiny, and the Chair proposed its successor Board hold a working group, to hear from those Leeds claimants affected by UC, and that this be prioritised by mid-2020.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the contents of the report, along with Members comments raised during the meeting;
- b) Requested that the successor Scrutiny Board undertake a working group to gain insight into the issues claimants are experiencing with UC.

70 Locality Working and Priority Neighbourhoods

The report of the Director of Communities and Environment provided an update on the progress of key developments in 2019 on the implementation of the locality working approach in our most disadvantaged wards and neighbourhoods.

Appended to the report included the Locality Working Strategic Framework; Community Engagement Approaches; Community Committee Activity; and the Draft Priority Area Annual Report 2019.

The following were in attendance for this item:

- Councillor Coupar, Executive Member for Communities
- Shaid Mahmood, Chief Officer Communities
- Elizabeth Jarmin, Head of Stronger Communities
- Martin Dean, Area Leader
- Alison Szustakowski, Localities Programme Manager
- Andrew Birkbeck, Localities Programme Manager
- Jane Pattison, Localities Programme Manager
- Stuart Byrne, Localities Programme Manager

The Chief Officer Communities provided Members with a presentation highlighting:

- The progress of work in priority neighbourhoods and target wards and the themes that have emerged;
- The application of the principles of locality working using examples from work programmes to articulate good practice;
- Ongoing challenges and the 'Big Asks' that have been made to the council's directorates through the Neighbourhood Improvement Board (NIB);

Draft minutes to be approved at the meeting
to be held on Thursday, 6th February, 2020

- The emerging performance management framework for locality working;
- Key achievements 2018/19.

In addition, officers in attendance briefly provided the Board with an update of the work undertaken in 2019, highlighting:

- Partnership work with Leeds Teaching Hospital Trust (LTHT)
- New Community Multi-Agency Risk Assessment Conference (MARAC) Leeds Neighbourhood Approach (LNA)
- The plans for demolishing the former Gate pub and establishing an ambitious plan for the site

Members expressed their appreciation for the work undertaken by the Communities Team, in making a difference to those areas of deprivation in Leeds.

Key issues raised in discussions, were as follows:

- The Board discussed CCTV service charges, and the on-going work being undertaken in order to transform the service digitally.
- A Member sought clarity on the long term comprehensive solution to the challenge of Kingsdale Court. The Board were informed work is undergoing to look at different approaches for the site, and proposals would be brought back to the Scrutiny Board at a later date.
- The Board discussed the Councils engagement with local and national businesses, and the work on-going cross directorate and with the Leeds Business Innovation District (BID).
- Members were informed that detailed guidance could be provided in regard to the Rethink Formulation – Leeds Model. Members were keen to understand how the formulation provided a consistent and clear model for developing a shared understanding of a family and their presenting issues.
- Particular reference was made to the lack of involvement GP's had at the Neighbourhood Improvement Boards (NIBs). Members heard that discussions had taken place, for GP's to attend the Holbeck NIB, and an update would be provided at the 6 NIBs. Furthermore, the Executive Board Member for Communities suggested that the report be presented to the Health and Wellbeing Board to consider involvement, in tackling health inequalities in the most deprived areas of Leeds.
- Members discussed the changes in the Indices of Deprivation for Leeds, and queried the timeliness of expanding the remit of work into other priority neighbourhoods. The Executive Member for Communities explained that with the resources available, 6 out of the 16 priority neighbourhoods had been focused on; the team will be working efficiently in order to effectively move on to the others.

The Chair proposed that the Scrutiny Advisor in conjunction with the Chair, write to the Health and Wellbeing Board, to suggest providing an input into this area of work as part of their agenda.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the contents of the report, along with Members comments raised during the meeting;
- b) Requested that the Board recommends to the Health and Well-Being Board that the report is considered by its members with a view to determining whether the Board can take action to support the work of the Neighbourhood Improvement Board.
- c) All Scrutiny Boards to be made aware of the report by the Chair of the Environment, Housing and Communities Scrutiny Board in order to identify opportunities to support the activity and best practice set out in the report.

71 Referral to Scrutiny: River Cleanliness

The Head of Democratic Services submitted a report that presented a referral for Scrutiny, alongside some background information to help inform the Board's consideration.

The following were in attendance for this item:

- Councillor Lamb, referrer
- Jonathan Moxon, Floor Risk Manager
- Councillor Rafique, Executive Board Member for Environment and Communities

The referral for Scrutiny was submitted as follows:

To consider an inquiry to look at how plastic pollution can be reduced in the River Wharfe, how relevant agencies such as the Council, Environment Agency and Yorkshire Water can co-ordinate their efforts more effectively, whether the local treatment plant upgrade is operating effectively to deal with sewage, how effective storm collecting tanks are and how the public and businesses can be encouraged to reduce plastic waste getting into the river network.

Councillor Lamb presented the request for Scrutiny to the Board, and expressed his concern in regard to the large amounts of plastics and raw sewage being deposited into the waterways; and the negative impact this had on eco-systems. Councillor Lamb further explained difficulties of meeting with third sector organisations, such as Yorkshire Water, and asked the Scrutiny Board to further this investigation. Members heard that a deputation came to Full Council on 13th November 2019, raising concerns about plastics, raw sewage and wider pollution in the River Wharf; a response had yet to be provided.

In responding, the Flood Risk Manager informed the Board that the paper in response to the deputation hadn't been finalised, but confirmed it contained information such as an extension programme, in order to engage local people to coordinate and facilitate activities. It was confirmed that the Council have minimal powers in the action that can be taken; the involvement of third party organisations is critical in securing a response to the challenges identified.

Members acknowledged the importance of resolving the problem, further agreeing that deferring the matter for Scrutiny until the Board meeting in March provides the opportunity for the deputation response to be received, and meetings to take place with those third party organisations.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):
a) That the contents of the report, along with Members comments, be noted;
b) That the matter be deferred for consideration by the Scrutiny Board (EHC), by March 2020.

72 Financial Health Monitoring

The report of the Head of Democratic Services, provided Board Members with information with regard to the financial health of those service areas that fall within the remit of the Environment, Housing and Communities Scrutiny Board.

Information for Month 7 of the financial year, was appended to the report.

The following were in attendance:

- Councillor Coupar, Executive Member for Communities
- Councillor Lewis, Executive Member for Resources
- Neil Evans, Director Resources and Housing
- Paul Money, Chief Officer Safer Leeds
- Michael Everitt, Head of Finance
- Kevin Mulvaney, Head of Finance

RESOLVED - The Scrutiny Board (Environment, Housing and Communities) noted the contents of the report and the appended documents.

73 Initial Budget Proposals 2020/21

The report of the Head of Democratic Services, set out a report for the budget proposals 2020/21.

The proposals had been considered at the Executive Board meeting on 7th January 2020, and would be re-submitted to Executive Board, following Scrutiny considerations in line with the Council's Budget and Policy Framework; for the approval of the budget.

The following were in attendance:

- Councillor Coupar, Executive Member for Communities
- Councillor Lewis, Executive Member for Resources
- Neil Evans, Director Resources and Housing
- Paul Money, Chief Officer Safer Leeds
- Michael Everitt, Head of Finance
- Kevin Mulvaney, Head of Finance

RESOLVED - The Scrutiny Board (Environment, Housing and Communities) noted the contents of the attached Executive Board report.

74 Best Council Plan Performance Report Quarter 2 2019/20

The report of the Director of Resources and Housing and Director of Communities and Environment provided a summary of the Best Council Plan (BCP) performance data for Quarter 2 2019/20.

The following were in attendance:

- Councillor Coupar, Executive Member for Communities
- Councillor Rafique, Executive Member for Environment and Active Lifestyles
- James Rogers, Director Communities and Environment
- Neil Evans, Director Resources and Housing
- Jill Wildman, Chief Officer, Housing Management

RESOLVED - The Scrutiny Board (Environment, Housing and Communities) noted the contents of the report and the appended documents.

75 Best Council Plan Refresh

The report of the Head of Democratic Services, advised Members of an approach to refresh the Best Council Plan for the period 2020/21 to 2024/25.

The following were in attendance:

- Councillor Lewis, Executive Member for Resources
- Coral Main, Head of Business Planning and Risk

RESOLVED - The Scrutiny Board (Environment, Housing and Communities) noted the contents of the attached Executive Board report.

76 Work Schedule

The Head of Democratic Services submitted a report which invited Members to consider the Board's schedule for the 2019/20 municipal year. Copies of the draft work schedule and the minutes of the Executive Board meeting held Monday, 25th November 2019 were appended to the report.

Members discussed the items on the upcoming work schedule, including working groups for:

- Disposal of Green Spaces 27th January 2-4pm;
- Car Parking Policy – 17th February 12.30 – 2.30pm;
- Community Impact of Nuisance Fireworks – 9th March 10am – 12pm.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the matters outlined in the report
- b) Noted the Executive Board minutes
- c) Agreed the overall work schedule

Draft minutes to be approved at the meeting
to be held on Thursday, 6th February, 2020

77 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as 6th February 2020 at 10.00 p.m.

(The meeting concluded at 13:00)

SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

THURSDAY, 17TH OCTOBER, 2019

PRESENT: Councillor B Anderson in the Chair

Councillors J Akhtar, J Bentley,
A Blackburn, D Collins, A Gabriel,
P Grahame, A Khan, P Gruen, M Harland,
N Sharpe, K Brooks and T Smith

Brief introductions were made.

On behalf of the Scrutiny Board (Environment, Housing and Communities), the Chair thanked Simon Costigan, Chief Officer Property and Contracts, for the service he has provided to the Council and within his team; wishing him well on his retirement.

38 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

39 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

40 Late Items

There were no late items.

41 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

42 Apologies for Absence and Notification of Substitutes

There were no apologies of absence received.

43 Minutes - 12 September 2019

RESOLVED – That the minutes of the previous meeting held 12th September 2019, be approved as an accurate record.

44 Matters Arising

Minute 34 – **Parking Strategy and Management.** Concern that Ward Member Briefings had not yet been scheduled in regard Highways. The Chair requested that the Head of Transportation be contacted, and for those briefings to be arranged.

Inquiry into Leeds' Response to Grenfell

The report of the Chief Officer Housing Management, set out the progress made in relation to the recommendations arising from the Scrutiny Board's 2017 inquiry into Leeds' response to the fire at Grenfell Tower.

Appended to the report includes – Appendix 1 including the recommendation tracking flowchart and classifications; Appendix 2 details the progress against each recommendation.

The following were in attendance:

- Cllr Coupar, Executive Board Member for Communities
- Neil Evans, Director of Resources and Housing
- Jill Wildman, Chief Officer Housing Management
- Simon Costigan, Chief Officer Property & Contracts
- Sarah Martin, Chief Officer Civic Enterprise Leeds
- Richard Jackson, Head of Cleaning Services

The report set out for Members the status of the recommendations that Members had previously considered at the Board meeting in January 2018.

The status of recommendations were agreed as follows:

Recommendation 1 – Achieved.

Recommendation 2 – Achieved.

Recommendation 3 – Achieved.

Recommendation 4 – Achieved.

Recommendation 5 – Achieved.

Recommendation 6 – Achieved.

The Board discussed the following points:

- Recommendation 5 – *Sprinkler systems*. The Executive Member for Communities, informed the Board that, although the Government had responded to the Council's letter of January 2018 regarding the cost of retro-fitting sprinkler systems in high rise blocks, there had been no engagement on the substantive request for assistance with funding in the region of £32m. It was requested that the Scrutiny Board (EHC) write again to the Secretary of State on this matter jointly with the Executive Member.

Further to this, the Director of Resources and Housing added that the Government focused primarily on issues with buildings that have Aluminium Composite Cladding. Leeds has no buildings of this type, and therefore does not qualify for funding. The role of sprinkler systems in making sure residents are safe and feel safe in their homes was reiterated, especially in regard to vulnerable residents. The Board was informed that sprinkler systems are being installed in eight sheltered high rise blocks and that the intention is to retrofit sprinkler systems in all 116 high rise blocks in Leeds.

- **Recommendation 6 – *Minimum Standards*.** In response to a query as to whether building regulations had been updated to strengthen building standards; the Board were informed that this particular issue didn't fall within the remit of Scrutiny, and would be a separate City Development issue. The Director of Resources and Housing explained there are on-going discussions around the scope of change, and proposals would come from the Government.

The Chair thanked officers for all of their efforts and work throughout this Inquiry.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the contents of the report and Members' discussion during the meeting;
- b) Approved the status of the recommendations as set out above.
- c) The Scrutiny Board and Executive Member to jointly write to the Secretary of State for Housing, Communities and Local Government to again highlight the impact of retro-fitting sprinkler systems on the Council's wider capital programme.

46 Standards in Private Rented Sector - Monitoring and Regulation (including energy efficiency)

The report of the Director of Resources and Housing provided an update about general interventions by the Council in the private rented sector and the progress made by Housing Leeds on implementing selective licensing in Beeston and Harehills.

The following were in attendance for this item:

- Cllr Coupar, Executive Board Member for Communities
- Neil Evans, Director of Resources & Housing
- Jill Wildman, Chief Officer Housing Management
- Simon Costigan, Chief Officer Property & Contracts
- Mark Ireland, Service Manager, Private Sector Housing
- Mike Brook, Service Manager, Private Sector Housing

The Service Manager, Private Sector Housing, presented the report and highlighted the following key issues:

- There has been an increase in the level of inadequate and unacceptably managed accommodation provided by poor landlords;
- 4,100 requests for service from tenants in the private rented sector had been received;
- 1,740 legal notices had been served;
- The intention to do marketing around the application process with selective licensing;
- The Leeds Neighbourhood Approach (LNA);
- Helped 153 households in one of the most deprived areas of Leeds;
- The scheme led to nearly 500 new lets';
- Selective licensing in Beeston and Harehills as of 6th January 2020.

Key issues identified in discussion with the Board included:

- *Targeted interventions in Holbeck.* The work undertaken had been praised. A Member commented that the Council ought to carry on ensuring that Holbeck becomes a stable environment, including by taking care not to support interventions that increase the concentration of vulnerable residents with chaotic or transitory lifestyles to a higher degree than other areas of the city. A Member also requested that bilingual issues be taken into consideration and accommodated for the smaller minorities of residents.
- *Selective Licensing.* In response to a query as to whether this would be extended across additional wards, the Director of Resources and Housing informed the Board that implementing Selective Licensing across an area, has to be done on a business case basis, and evidence would need to be provided. The Board heard that the Council have raised concern to the government, that within some of the poorest communities, landlords are funded through housing benefit, with no guarantee on the quality of the property.
- *In-house lettings agency.* A Member sought clarity on the Council's position on the previous proposal. In responding, the Service Manager (Private Sector Housing), confirmed this wasn't a viable option. Alternatively, Members' were informed that the 'Leeds' Letting Scheme' successfully created 500 lets last year, and enabled the minimum building standards to be met; the Board were informed the scheme is running well, and the service are working closely with landlords on vulnerable tenants.
- *Legal notices.* Concerns were raised in regard to the amount of money spent on Legal Services, in regard to the losses in appeal hearings. Officers explained the effectiveness of courts and tribunals and informed Members of the process in regard to civic penalties and how they're similar to prosecutions; further generating an income of which will go back into the private sector. Members' further heard that a number of multiple prosecutions, could lead to the landlord being banned.

To summarise, the Executive Board Member for Communities informed the Board that the Council are dealing with an estimated 70 thousand private rented units of accommodation; the focus has been on number of properties to ensure the safety of tenants to ensure the minimum standards are being met.

Additionally, the Chair requested that an update be brought to the Scrutiny Board (EHC) at the meeting to be held in February, in regard to fuel poverty and energy efficiency in the private rented sector. Further to this, the Board were informed an annual landlord conference is being held in November, and the key theme focuses on the climate emergency declaration. It was confirmed that 250 landlords would be in attendance, and the National Landlord Association and EON would also be in attendance to provide presentations on what the industry are doing in regard to the declaration.

The Chair thanked officers for their attendance, and for their work.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the information contained within the report, and provided at the meeting;
- b) Requested that, a further progress report be presented to a future meeting of the Board – on the subject of fuel poverty and energy efficiency.

47

PROCUREMENT OF HOUSING RESPONSIVE REPAIRS AND VOIDS SERVICES FOR THE WEST OF LEEDS

The report of the Director of Resources and Housing, seeks approval from the Executive Board at its meeting on 16 October of plans for the future delivery of citywide housing repairs and voids services.

The following were in attendance for this item:

- Cllr Coupar, Executive Board Member for Communities
- Neil Evans, Director of Resources and Housing
- Jill Wildman, Chief Officer Housing Management
- Helen Jackson, Head of Housing Projects, Contracts and PFI

The following information was appended to the report and considered by Members’:

- Executive Board Report
- Map of options, and changes by ward (Appendix A)
- Scope of service delivery (Appendix B)
- Equality, Diversity, Cohesion and Integration Impact Assessment (Appendix C)
- Performance Data

Members’ were informed the decision had been taken by Executive Board on 16th October, that approval be given for LBS to deliver housing responsive repairs and voids services for the East and South of the city, and that an external contractor delivery such services for the West and that the new arrangements are planned to start from autumn 2021. Members also heard that the decision included agreeing the proposal to change existing service delivery boundaries in order to align with Leeds electoral Wards.

Members’ discussion focused on the use of insourcing and outsourcing of services for Council tenants. Members requested performance indicators for the current external contractor. In response, the Director of Resources and Housing explained that both Mears Limited and the in-house service provider, Leeds Building Services (LBS), both have scope to improve various aspects of their performance. The 5 year contract being put out to tender is anticipated to attract healthy competition, setting a challenge for the firm that secures the contract to deliver the standard of service required. The Executive Member for Communities added that the report sets out a general intention to insource where possible, while also minimising risk for tenants and service users.

A Member made reference to the 5 year contract, and identified the scope for apprenticeship schemes; it was confirmed that there are already 40 apprentices, and this will grow even further.

The Chair thanked the report coming before the Scrutiny Board, and thanked those officers in attendance for their contributions.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the information contained within the report and the appended Executive Board Report and its appendices.
- b) Requested that the information provided during discussion be actioned.

48 Referral to Scrutiny

The Head of Governance and Scrutiny Support submitted a report that presented a request for scrutiny, alongside some background information to help inform the Board's consideration.

The following were in attendance for this item:

- Councillor Wadsworth
- Councillor M Rafique, Executive Member for Environment and Active Lifestyles
- James Rogers, Director of Communities and Environment
- John Woolmer, Deputy Chief Officer Waste Management

The request for Scrutiny was submitted as follows:

To consider an inquiry into *'the reasons for continued problems with collections, the issue of fly tipping, and continued delays to the route rationalisation process, data and information management and the overall effectiveness of leadership and management structures within the service'*.

Councillor Wadsworth presented the request for Scrutiny to the Board, informing Members of the continued missed collections, particularly in the summer months, which ultimately affects all of the wards across Leeds being a city wide issue. It was highlighted that the reporting of those streets that are missed is of concern, and the report which is produced at the end of the day, doesn't include all of the streets that have been missed. It was requested that a working group be set up, to hear from the signatures on the referral letter and their concerns.

Additionally, the Chair added that John Woolmer has proposed that he will be visiting each of the Community Committees, to discuss an array of proposals which are being worked on. It was suggested that a working group be held on the 11th November for the signatures on the referral attend, and in December, the Inquiry on Kerbside Collection and Recycling would be brought forward, and a report be prepared for this meeting with an update on the recommendations.

In response, the Executive Member for Environment and Active Lifestyles, explained that:

- The issues surrounding the end of day report would be addressed in the coming months;
- The use of the term “route failure” would be looked into in further detail with future end of day reports been clearer on the specific reasons for the failure;
- It has been identified there are annual challenges around the summer school holiday period, and further detail in regard to staffing issues would be looked into;
- Whilst in-cab technology is now been used, we are still in the process of training drivers to use the system appropriately and fully.

The Director of Communities and Environment added that the service collects somewhere in the region of 60,000 bins per day and there are a number of factors contributing to failed collections, most notably access issues which are a major factor. A full review of the service is currently being undertaken which aims to address many of the issues referred to in the request for scrutiny. The end of day report is being considered and some improvements have already been made but other changes are also needed to make it much more meaningful to members.

Members agreed that they understood the concerns raised by those referring the matter to scrutiny and as such decided further detailed discussion at a working group was unnecessary. It was noted that officers were due to report back on last year’s scrutiny inquiry into waste management issues in January 2020 but at the request of the Scrutiny Board officers agreed to bring this forward to December’s meeting. Additionally, it was agreed that a response would be sent to those signatures on the referral letter, confirming what the directorate’s report would include on the agenda for the December meeting.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) That the contents of the report, along with Members comments, be noted;
- b) That a response be written to the signatures detailed within the referral to Scrutiny, to provide some scope on the Inquiry on Kerbside Collection and Recycling report, which is intended to come before the Scrutiny Board, at the meeting to be held on 2nd December 2019.

49 Work schedule for 2019/20 Municipal Year

The Head of Democratic Services submitted a report which invited Members to consider the Board’s schedule for the 2019/20 municipal year. Copies of the draft work schedule and the minutes of the Executive Board meeting held Wednesday 18th September 2019 were appended to the report.

Members discussed the items scheduled for the December meeting.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the matters outlined in the report and raised during the meeting
- b) Noted the Executive Board minutes
- c) Agreed the overall work schedule

50 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Tuesday 3rd December 2019 at 2.30pm



Report author: Keith Mack
Tel: 0113 378 3330

Report of Housing Manager, Tenant Scrutiny

Report to Tenant Scrutiny Board

Date: 21 February 2020

Subject: CCTV Update

Are specific electoral Wards affected?	☐ Yes	☒ No
If relevant, name(s) of Ward(s):		
Are there implications for equality and diversity and cohesion and integration?	☐ Yes	☒ No
Is the decision eligible for Call-In?	☐ Yes	☒ No
Does the report contain confidential or exempt information?	☐ Yes	☒ No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

1.0 SUMMARY OF MAIN ISSUES

- 1.1 CCTV services were considered during the board's inquiry into anti-social behaviour in 2017/18 and subsequently 2 recommendations were made, seeking to ensure there was a consistent approach to the link up of CCTV cameras, and customers were clearly informed as to what CCTV pictures can and cannot be used for. Both recommendations were reviewed during the TSB meeting in April 2019 and agreed to be 'achieved'.
- 1.2 The board have now requested an update is provided with regards to the extent to which CCTV coverage is linked directly to LeedsWatch (in high rise blocks and on estates) and progress against the longer term objective of moving over to fibre.

2.0 RECOMMENDATIONS

- 2.1 Members of the Board are requested to consider the update provided and comment as appropriate.

3.0 BACKGROUND PAPERS¹

- 3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report author: Keith Mack
Tel: 0113 378 3330

Report of Housing Manager, Tenant Scrutiny

Report to Tenant Scrutiny Board

Date: 21 February 2020

Subject: Next Inquiry

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	☐ Yes	☒ No
Are there implications for equality and diversity and cohesion and integration?	☐ Yes	☒ No
Is the decision eligible for Call-In?	☐ Yes	☒ No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	☐ Yes	☒ No

1.0 SUMMARY OF MAIN ISSUES

- 1.1 The Board having received performance data and heard from senior managers have engaged on a series of discussions as to how best identify their next inquiry. In keeping with their wish to try new ways of working the board had agreed with VITAL (Voice of Involved Tenants Across Leeds) to consider how they can broaden participation and involve more tenants in the scrutiny process
- 1.2 A call to scrutiny was explored following which further feedback has been provided by Cllr. Coupar (Deputy Leader and Executive Member for Communities).

2.0 RECOMMENDATIONS

- 2.1 Members of the Board are requested to consider the update provided by the chair before finalising their next area of inquiry.

3.0 BACKGROUND PAPERS¹

- 3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of Housing Manager, Tenant Scrutiny

Report to Tenant Scrutiny Board

Date: 21 February 2020

Subject: 2019/20 Work Programme

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	☐ Yes	☒ No
Are there implications for equality and diversity and cohesion and integration?	☐ Yes	☒ No
Is the decision eligible for Call-In?	☐ Yes	☒ No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	☐ Yes	☒ No

1.0 SUMMARY OF MAIN ISSUES

1.1 The Board previously resolved a workplan will be provided in all future agenda packs.

1.2 Dates of future meetings have been agreed and scheduled as below (all meetings will commence at 1.15pm following TSB pre-meeting at 1.00pm and all meetings will take place in Committee rooms 6/7 at Civic Hall, Leeds unless otherwise advised. Should the programme be subject to change, members will be notified in due course.)

Friday 20th March 2020

Friday 17th April 2020

Friday 22nd May 2020

2.0 RECOMMENDATIONS

2.1 Members of the Board are requested to note the 2019/20 municipal year's work programme.

3.0 BACKGROUND PAPERS¹

3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

APPENDIX A

Tenant Scrutiny Board Work Schedule for 2019/20 Municipal Year

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AREAS OF REVIEW	July 19 th	August	October 4 th	October 25 th	November 29 th	December & January	February 21 st	March 20 th	April 17 th
Main Inquiry	X	No Meeting	X	X		Meetings Cancelled	X	X	
Preparation of Final Report									
(X) Recommendation Tracking (P) Presentations	Consideration of new inquiry (1) STAR data (2) Performance data (Housing)		Consideration of new inquiry (1) Chief Officer (2) Chair of EH&C Scrutiny in attendance	Discuss scope of new inquiry and programme/ timescale.	Estate Walkabouts		CCTV update (1) LeedsWatch attendee TBC Next Inquiry (Discussion)	Attendance tbc from head of service in respect of chosen inquiry	
UPDATES									
Attendance/Guest speakers	(1) Frank Perrins (2) Lee Ward		(1) Simon Costigan (2) Cllr. B. Anderson		John Ogilvie Michelle Honey		Chair/ Scrutiny Officer		
Board Administration									
Election of Chair Election of Vice Chair									
Work Plan updates to Tenant Scrutiny Board	X		X	X	X		X	X	X
Chief Officer attendance			X						